# **POLICYWISE TERMS & CONDITIONS**

This policy explains how Policywise Ltd (we, us, our) collects, uses, discloses and protects personal information. We are committed to protecting your privacy and we comply with the Privacy Act (the Act) when dealing with personal information.

A person is not required to provide the personal information that we request but, if that person chooses not to do so, in many cases we will not be able to provide our services.

You can also learn more about your privacy rights by talking to the <u>Office of the Privacy Commissioner</u>.

### THE INFORMATION WE COLLECT

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	nal information
$\rightarrow$	Website sign-up:
	✓ Name
	✓ Email address
	✓ Phone number
$\rightarrow$	Pre-application phase:
	✓ First name
	✓ Last name
	✓ Gender
	✓ Date of birth
	✓ Smoking Status
	✓ Occupation
	☑ Citizenship
	Health-related information
$\rightarrow$	Application phase:
	✓ Same as pre-application phase
	☑ Physical address
	✓ Health information required by the insurer
	Payment information like direct debit or credit card details *payment details are passed onto the insurer at application time and are NOT saved or stored by Policywise)
$\rightarrow$	Post-application phase:
	Reviews on your experience
	Any other relevant information material to servicing as our client

# Other information

- → IP address
- → Messages, emails, etc.
- → Analytics, and the like with the help of third party providers like Google Analytics
- → Information from public sources as permitted by the law

## **HOW WE COLLECT PERSONAL INFORMATION**

We collect personal information about an individual from that individual, through contact with us (for example, in a meeting, or via an email, website), or when we provide services to the individual. We also collect information from third parties including from clients' related businesses, accountants, current providers of financial products (including insurers and lenders), medical service providers and employers. We may also collect personal information from the Accident Compensation Corporation and credit reporting agencies.

When a person visits our website we may collect information including details of visits to our website such as traffic data, location data, and website analytics.

#### **HOW WE USE YOUR INFORMATION**

- → To communicate with you via phone, email, or text message
- → To provide our services to you
- → To advertise and/or send promotional messages
- → To assist in improving our services
- → To service you regarding your existing policies with the insurer taken out through us
- → To conduct research and statistical analysis (on an anonymised basis)
- → Measure our advertising
- → For any other legal purposes it may serve

#### WHO WE DISCLOSE YOUR INFORMATION TO

- → Any business that supports provision of our services (including related companies, information technology service providers, lawyers, accountants);
- → Financial product providers in connection with assisting our clients to apply for financial products and services, administer financial products and services, make claims under financial products, renew, vary, replace or exit/end financial products or services;
- → Third parties noted above in order to obtain relevant required information;
- → Regulatory bodies including the Financial Markets Authority (whether or not required by law);
- → Lawyers and other professionals, and our insurers (and their advisers), in connection with defending, protecting and/or enforcing our legal rights & interests;
- → Debt collection agencies;
- → Any other person authorised by the Act or another law.

### **HOW WE PROTECT YOUR INFORMATION**

- → We store your information subject to the standards that will comply with our privacy obligations
- → We utilise appropriate information technology, data, and security measures

#### **HOW YOU CAN MANAGE YOUR INFORMATION**

→ Communicate with us in updating or deleting your information

To know more about our privacy policy, please click <a href="here">here</a>, or email us at <a href="hello@policywise.co.nz">hello@policywise.co.nz</a>.